



40th Annual Louisiana Municipal Clerks Institute
Embassy Suites Hotel – Baton Rouge
October 18-22, 2015
Registration Form



NAME _____

BADGE NAME _____ TITLE _____

MUNICIPALITY _____

ADDRESS _____
(STREET OR P.O. BOX) (CITY) (STATE) (ZIP CODE)

TELEPHONE () _____ FAX () _____

EMAIL _____

- 1st YEAR 2nd YEAR 3rd YEAR MASTER ACADEMY

WHAT TYPE OF CHARTER DOES YOUR MUNICIPALITY OPERATE UNDER?

- LAWRASON HOME RULE SPECIAL/LEGISLATIVE

REGISTRATION FEES:

- \$300 BASIC INSTITUTE (FULL WEEK)
 \$215 MASTER ACADEMY (WEDNESDAY & THURSDAY)
 \$120 DAILY RATE
 \$30 GUEST BANQUET TICKET

MAKE CHECKS PAYABLE TO:

LOUISIANA MUNICIPAL CLERKS INSTITUTE
 ATTN: NIKKI SAMROW
 P.O. BOX 4327
 BATON ROUGE, LA 70821

ACCOMODATIONS:

A block of rooms have been reserved at the Embassy Suites Hotel at a rate of \$120 King/Double. Please call (225) 924-6566 to make your reservation. Mention group name: Louisiana Municipal Clerks Institute for the discounted rate. The reservation cut-off date is September 30.

BRING YOUR MUNICIPALITY PINS TO EXCHANGE!

HAVE A QUESTION?

Contact:
 Nikki Samrow
 LMA Events Coordinator
 P.O. Box 4327
 Baton Rouge, LA 70821
 (225) 344-5001 Phone
 (225) 490-8907 Fax
nsamrow@lma.org

